



NOTICE TO PROCEED

MR. JOEL P. JUANENGO
 Authorized Representative
MULTI-FORMS CORPORATION
 13-17 G.H. Del Pilar St. SFDM,
 Quezon City

WADD-NTP-23-003

Dear **Mr. Juanengo**:

The attached Letter Order having been approved, notice is hereby given to **MULTI-FORMS CORPORATION** that performance on the SUPPLY AND DELIVERY OF CALL-OFF ORDER AND DELIVERY RECEIPT FORMS FOR THE PROCUREMENT SERVICE - DBM under AMP No. AMP-072-23 shall commence effective on the date of receipt of this Notice:

LOT No.	QUANTITY	ITEM DESCRIPTION	UNIT PRICE	TOTAL CONTRACT PRICE
2	300 boxes	Delivery Receipt Forms	₱894.79	₱268,437.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Letter Order and in accordance with the Delivery Schedule as provided in the Notice to Award.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SIGNATURE REDACTED

ATTY. PHILIP JOSÉ T. VERA CRUZ
 Director IV, Operations Group

Date of receipt of this Notice:

SEPTEMBER 20, 2023

Name of Authorized Representative:

JOEL P. JUANENGO

Signature of Authorized Representative:

SIGNATURE REDACTED



LETTER ORDER No. : PO23-00361

MULTI-FORMS CORPORATION
13-17 G.H. Del Pilar St. SFDM,
Quezon City

Date : September 14, 2023
Bidding No.: AMP-072-23
Date of Opening : August 8, 2023

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. _____
dated _____ subject to the Terms and Conditions enumerated below.

ITEM	QTY	UNIT	ARTICLES/DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	300	boxes	Delivery Receipt Forms * PR23-0190 * for WADD use * NOA No. INTBAC-056-23 * Resolution No. PS-BAC-23-08-07 * Size - 11" x 9 1/2" * 4ply carbonless * Color (white, maroon, blue & red) * Packaging - 250sets per box ===== - Subject to Expanded Withholding Tax, Creditable Withholding Tax and Other Percentage Taxes Reference: RA 10963, RA 9337, Revenue Regulation Nos. 13-18, 11-18, 16-05, 14-02, 12-01 and 2-98.	894.79	268,437.00

Price Validity: 0 Calendar Days Total Amount: Php 268,437.00

Place of Delivery : RR Road, Cristobal St. Paco Manila
Delivery Instruction : Within forty five (45) days from receipt of the Notice to Proceed (NTP)

Certified Correct: **SIGNATURE REDACTED** 9/14/23
 ABIGAIL ANI O. ALICDAN ESPERE Date
 OIC, GSD

FUNDS AVAILABLE Php 268,437.00 **SIGNATURE REDACTED** SEP 15 2023
 LADY LOU A. GIMENO
 OIC Chief Accountant

APPROVED BY: **SIGNATURE REDACTED** 9/15/23
 PHILIP JOSEF T. VERA CRUZ Date
 Director IV

Supplier's copy received by: **SIGNATURE REDACTED** 9/20/23
 JILL M. ... Date Received
 Signature Over name in print